



Office of the County Clerk

Diana Alba
County Clerk
Commissioner of Civil Marriages

Marriage Services Division
201 East Clark Avenue
P. O. Box 551603
Las Vegas, NV 89155-1603
702-671-0600 / 702-385-8911 Fax

Jim Pierce
Assistant County Clerk

Incarcerated Applicant

Affidavit for Issuance of Marriage License to One Party

If either party is incarcerated in a prison within Nevada, the incarcerated applicant must complete the attached Affidavit for Issuance of Marriage License to One Party. Incarcerated applicants must include their **inmate number**. The incarcerated applicant's signature must be witnessed by a prison official, such as the chaplain, warden or other prison employee.

A copy of the Nevada Offender Tracking Information System Offender Detail Record must be attached to the Affidavit. The Offender Detail Record may be obtained from the Nevada Department of Corrections' web site at: www.doc.nv.gov. Select "Inmate Information" from the menu.

Per NRS 122, applicants for a marriage license must present acceptable identification (ID). A list of acceptable ID may be found at www.clarkcountynv.gov/depts/clerk. Select "Marriage Licenses."

The following must be presented to the Clerk at the time of issuance of the Marriage license:

- **Completed Affidavit, attached**
- **Copy of Offender Detail Record**
- **Acceptable identification (ID)**

NOTE: If either party is incarcerated in the **Clark County Detention Center**, the Detention Center requires a **court order** before a marriage ceremony may take place. Parties in this circumstance, who wish to marry, are responsible for filing the appropriate paperwork to obtain a court order. Parties may wish to contact an attorney for assistance.

Ex-Officio Clerk of:
Board of County Commissioners - Clark County Board of Equalization
Clark County Liquor and Gaming Board - Mt. Charleston Fire Protection District
Clark County Water Reclamation District Board of Trustees - Clark County Debt Management Commission
Clark County Redevelopment Agency - University Medical Center of Southern Nevada Board of Trustees

